

CREATIVEWORKFUND

APPLICATION CHECKLIST ♦ ~~MAY 15~~ **JUNE 1, 2020**

Please submit the following online at haassr.fluxx.io:

- Proposal Narrative [Maximum 20,000 characters]
- Lead Artist Statement [Maximum 3,500 characters]
- Project Budget [Use template provided]
- Lead Artist's Resume [Two-page limit, PDF only]
- Documentation [Instructions below]
- Documentation Explanatory Notes [One-page limit]

Required Attachments from Organization (or Fiscal Sponsor if used)

- Board of Directors Roster [PDF or document format]
- Current Year Operating Budget [PDF or spreadsheet format]
- Most Recent Year-End Financial Statement [Include a statement of activities and statement of financial position]
- REQUESTED FROM ORGANIZATION, BUT NOT REQUIRED** SMU DataArts Project Profile *formerly called the California Cultural Data Project Profile*
[Use Walter and Elise Haas / Creative Work Fund version]

Optional Submissions (PDF format only)

- Additional Artist Resumes [Two-page limit per resume; six pages maximum for all]
- Reviews of previous works by the artist(s) or the organization [Maximum of three reviews]
- Permission letters from sites, public agencies, copyright holders, etc. [**NOT** letters of recommendation]
- Presenting location/site information

Documentation Representing Quality of Artist Past Work

Submit at least one and no more than two items from the following.

The total time required for review of all documentation should be **ten minutes or less**.

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> VIDEO/WEB SITE
Streaming / QuickTime / DVD
format via online URL or on
DVD | <input type="checkbox"/> IMAGE
Maximum of 20 images
JPEG format via online
URL or on CD-R/DVD or
slides | <input type="checkbox"/> SOUND
MP3 format via online URL or
AIFF format on CD/CD-R | <input type="checkbox"/> TEXT
Maximum of 15 pages of
recently written text
Upload PDF or online URL |
|---|--|---|---|

Please prepare a documentation information sheet per instructions at creativeworkfund.org/documentation

**ONLINE APPLICATION MATERIALS & PHYSICAL DOCUMENTATION
MUST BE RECEIVED BY ~~MAY 15~~ **JUNE 1, 2020, 5:00 PM PDT****

Send three copies of physical documentation to:
Creative Work Fund, One Lombard Street, Suite 305, San Francisco, CA 94111